



COUNTY OF LOS ANGELES

CHIEF INFORMATION OFFICE

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April 28, 2008

To: Supervisor Yvonne B. Burke, Chair
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: Richard Sanchez
Acting Chief Information Officer

A handwritten signature in black ink, appearing to read "Richard Sanchez", is written over the "To:" and "From:" lines of the memo.

Subject: **COMPUTER STOLEN FROM DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

The Department of Children and Family Services (DCFS) had a laptop computer stolen on April 16, 2008 from their location at 3075 Wilshire Boulevard in Los Angeles. This computer was not encrypted; however, it contained no personal or confidential information. DCFS expects to complete encryption of their laptops by April 30, 2008.

DCFS management has implemented security safeguards at this site to prevent similar incidents. Additionally, as directed by the CIO, they will be issuing a notice to all Department employees regarding appropriate laptop security practices and to reinforce procedures for reporting and notification of security incidents.

Should you have any questions on this matter, please call me at (213) 974-2008, or e-mail at rsanchez@cio.lacounty.gov. Alternatively, you may contact Robert Pittman, Acting Chief Information Security Officer, at (562) 940-2724, or e-mail at rpittman@cio.lacounty.gov.

RS:RP:ygd

c: William T Fujioka, CEO
Ellen F. Sandt, DCEO, Operations, CEO
Lari Sheehan, DCEO, Children and Families' Well-Being, CEO
Raymond G. Fortner, Jr., County Counsel
Trish Ploehn, Director, Department of Children and Family Services
Board IT Deputies

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